**Letter head**

**NOTICE**

Notice is hereby given that the 95th Annual General Meeting (AGM) of the company will be held at the Registered Office of the company at 10.30 A.M. on Wednesday, 14th September 2022 to transact the Businesses as set out in the Notice of AGM.

Physical copies of the Annual Report including the Notice convening the AGM have been sent to all the members of the company at their registered address.

In compliance with Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Amendment Rules, 2015, the company is providing its members the facility to exercise their right to vote on the resolutions proposed to be considered at the AGM through the electronic voting system of Central Depository Services (India) Limited (CDSL). The facility for voting through ballot paper shall be made available at the AGM for members who have not exercised e-voting. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

The remote e-voting period begins on Sunday, 11th September, 2022 at 9.00 A.M. and ends on Tuesday, 13th September, 2022 at 5.00 P.M. During this period the eligible members of the company may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

The company has fixed 07th September, 2022 as the “cut-off date” to determine the eligibility to vote by electronic votes. A person whose name is recorded in the register of members as on the cut-off date only shall be entitled to avail the facility of remote e-voting.

Those members who have acquired shares and have become members of the company after the dispatch of Notice of the AGM by the company and whose name appears in the Register of Members as on the cut-off date can exercise their voting rights by following the procedure as mentioned in the Notice of AGM.

The instructions for participating in the AGM and the manner of casting votes are provided in the Notice of the AGM. Any person having any queries or issues regarding e-voting, may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

**For and on behalf of the Board of Directors**

Place: Cherpu Sd/-

Date: Rev. Fr. Sebastian Vettath (DIN: 09537067)

(Chairman)